CALL SIMONE.

Mileage Expense Report

Period : 01/04/2026 - 30/04/2026
Generated on : 18/11/2026 09:00
User : Alex Example

Document status : Provisional

Provisional document: the amounts shown are an estimate (accrual). The final scale depends on the total distance driven over the year (calendar year, or tax year in the UK) and may change; the amount is only finalised once the full year has elapsed.

Per-vehicle summary

Vehicle / Scale	Distance (mi)	Allowance
Example car petrol/diesel	268.4 mi	£139.68
Scale (01/04/2026 – 05/04/2026) : d × 0.45 · Effective rate : £0.450/mi · Subtotal : £35.79		
Scale (06/04/2026 – 30/04/2026) : d × 0.55 · Effective rate : £0.550/mi · Subtotal : £103.89		
Total	**268.4 mi**	**£139.68**

Trip details

Example car petrol/diesel — 268.4 mi

Date	Time	Purpose	Address	Distance (mi)
01/04/2026	09:00	Example client A — site visit	10 Sample Road, York (RT)	47.8 mi
03/04/2026	13:30	Example client B — delivery	2 Model Lane, Harrogate (RT)	31.7 mi
08/04/2026	08:45	Example client C — meeting	7 Placeholder Avenue, Bradford (RT)	25.5 mi
15/04/2026	10:00	Example client A — follow-up	10 Sample Road, York (RT)	47.8 mi
22/04/2026	09:30	Example trade show D	Example Exhibition Centre, Manchester (RT)	83.9 mi
29/04/2026	14:00	Example client B — review	2 Model Lane, Harrogate (RT)	31.7 mi